

## Sample Log Sheet for Record Keeping Obligation, RAC Equipment

The table below shows an example record sheet for compliance with the EC F gas Regulation. Records of this type must be kept for each refrigeration plant that contains 3 kg or more of HFC refrigerant.

RECORD SHEET FOR F GAS REGULATION			
<b>General Information</b>			
Plant Name		Reference No.	
Location of plant			
Plant Operator (Name, Address, Telephone)			
Operator Contact			
Cooling loads served			
Refrigerant Type		Refrigerant Quantity (kg)	
Plant manufacturer		Year of installation	
<b>Refrigerant Additions</b>			
Date	Technician/Company	Amount Added, kg	Reason for addition
<b>Refrigerant Removals</b>			
Date	Technician/Company	Amount Removed, kg	Reason for removal. What was done with recovered refrigerant
<b>Leak Tests</b>			
Date	Technician/Company	Test Result (including location and cause of any leaks identified)	Follow up actions required
<b>Follow-up Actions</b>			
Date	Technician/Company	Related to test on	Actions Taken
<b>Testing of Automatic Leak Detection System (if fitted)</b>			
Date	Technician/Company	Test Result	Comments